

## **Vacancy Announcement**

### **Title: Internship – The Economics of Ecosystems and Biodiversity (TEEB)** **TEEB Implementation - Knowledge Creation and Management**

UNEP Economics and Trade Branch (ETB), Geneva, Switzerland

***Deadline for applications:*** 19 July 2013  
***Duty Station:*** Geneva, Switzerland  
***Duration:*** 3 - 6 months

#### **1. Background**

At the meeting of the G8+5 Environment Ministers in Potsdam, Germany (March 2007), the participating countries called for a global study on “the economic significance of the global loss of biological diversity” as part of a “Potsdam Initiative” for biodiversity.

The Economics of Ecosystems and Biodiversity (TEEB) initiative was launched in order to respond to this mandate and resulted in the production of the following series of reports focused on improving understanding of the economic costs of biodiversity loss and ecosystem degradation and to communicate this understanding to key stakeholders:

1. TEEB - Ecological and Economic Foundations. A report on the fundamental concepts and methodologies for economic valuation of biodiversity and ecosystem services;
2. TEEB – in National and International Policy Making. A report providing analysis and guidance on how to value and internalize biodiversity and ecosystem values in policy decisions;
3. TEEB – in Local and Regional Policy and Management. A report providing analysis and guidance for mainstreaming biodiversity and ecosystem values at regional and local levels, illustrated with case study examples; and
4. TEEB – in Business and Enterprise. A report providing analysis and guidance on how business and enterprise can identify and manage their biodiversity and ecosystem risks and opportunities.

For more information on TEEB. see [www.teebweb.org](http://www.teebweb.org).

The TEEB initiative is now entering a new phase of implementation focused on facilitating TEEB implementation at the country level; conducting additional “biome” and “sectoral” work; expanding the TEEB network of experts; and expanding TEEB communications and outreach.

As part of this mandate, TEEB is trying to keep abreast of TEEB / TEEB-inspired developments around the world. Keeping a close track of this rapidly expanding net of projects and studies, linking initiatives, showcasing success stories and supporting countries in implementing TEEB is an essential part of Phase III. The purpose of this internship is to assist the TEEB team in the facilitation of TEEB / TEEB-inspired regional, national and local studies and initiatives.

## 2. Facilitation of TEEB national studies to date

In order to fulfill its mandate to facilitate TEEB national studies, the UNEP TEEB Office is compiling information on on-going and planned TEEB projects, deliverables, timeframes, key contacts, etc. This information is to be posted on the TEEB website (a preliminary version of the database may be found at <http://www.teebweb.org/teeb-implementation/national-studies/>) so as to provide a one stop window for showcasing progress on TEEB implementation at the regional national, and sub-national levels and providing a platform for exchange.

In addition, the UNEP TEEB Office is starting to implement an EC funded project on “TEEB national implementation: reflecting the value of ecosystems and biodiversity in policymaking” in five developing countries (Africa, Asia and Latin America).

## 3. Terms of reference

The incumbent’s tasks will include:

### (1) Knowledge creation and management as it relates to TEEB implementation at the regional, national and sub-national levels

- Collecting, compiling, and organizing country information and updating
- Liaising with TEEB contacts to keep up-to-date information
- Maintaining the public database of TEEB country studies
- Drafting and reviewing project proposals and concept notes
- Supporting, reviewing and conducting additional desktop research for country work (e.g. TEEB scoping studies)
- Monitoring relevant websites and other information sources for news related to the implementation of TEEB at the regional, national and sub-national levels
- Organizing contacts and related contact history
- Supporting the organization of workshops
- Depending on the incumbent’s skills and background (e.g. specific language skills), country- or region-specific research, and review tasks may be assigned

### (2) Communication of in-country TEEB studies and projects

- Assisting with the drafting of country information fact sheets for the TEEB website
- Draft stories for the TEEB newsletter, social media, etc. on TEEB national implementation

### (3) Other activities as required, in particular, assistance with EC funded TEEB project

## 4. Requirements, eligibility and procedure

### Requirements

- Academic background in economics (environmental and natural resource / ecological), Geography, Environmental Studies, Development Studies, International Relations, Law or related discipline
- Fluency in English required, other UN languages an asset
- Strong writing, editing and research skills

- Excellent oral and written communications skills
- Strong organizational skills and attention to detail
- Good interpersonal skills
- Sound working knowledge of Office tools (ie word processing, slide presentations, spreadsheet application)
- Knowledge of TEEB highly desirable
- Knowledge of database concepts is a valuable asset
- Knowledge of the following tools would be an advantage: Wordpress, Evernote, Zotero

### Duration

3-6 months, full time, starting as soon as possible

### Eligibility

Due to the large number of applicants and the limited number of places available per year, applicants are strongly advised to note the [eligibility criteria](#) for obtaining an internship with UNEP-ETB. All of the requirements must be met for the internship application to be processed.

### Payment, Liability, Insurance, Visas and Clearance

The Internship Programme operates on a non-remunerative basis. All costs connected with internships must, therefore, be borne by the interns or their sponsoring institutions or governments. This includes costs relating to travel, living and accommodation. UNEP accepts no responsibility or liability for costs arising from damages, travel, accident and/or illness incurred during an internship. Obtaining visas is also the sole responsibility of the intern.

### Application Procedure

Applications including a letter of motivation (indicating availability) and current CV should be submitted by email to [teeb@unep.org](mailto:teeb@unep.org).

Applicants may receive a standard reply confirming receipt of the internship application. Due to the volume of applications we receive, you will be contacted personally only if UNEP-TEEB wishes to actively pursue your application.

If selected by UNEP-TEEB for an internship, applicants will be asked to complete and send a signed [Internship Agreement](#) for the United Nations prior to travel.