

# TEEB FOR AGRICULTURE & FOOD

Paris

Writers workshop

9-10 May

## 1. AGENDA

Location: 1 Rue de Miollis || UNEP DTIE || Building VII || Ground floor meeting room

*Note: Relevant background documents are listed in the right column.*

### DAY 1 – THE REPORTS

MONDAY 9 MAY

|               |   |  |
|---------------|---|--|
| 09.00 – 09.15 | <b>Welcome</b>  |  |
| 09.15 – 09.45 | <b>Workshop objectives and agenda</b><br><i>A look at what needs to be accomplished in the next two days</i>  |  |
| 09.45 – 10.30 | <b>Looking back: the vision of TEEBAgriFood, progress to date and lessons learned</b><br><i>A brief history of TEEBAgriFood until present day</i>   |  |
| 10.30 – 11.30 | <b>The evolution of the TEEBAgriFood valuation framework</b><br><i>A panel group will examine the need for a universal framework and present a workable draft that outlines what should be assessed and why, as well as who will use it and how</i>                             |  |
| 11.30 – 12.30 | <b>Looking ahead: Phase II deliverables and commissioning new research</b><br><i>An in-depth look at the rationale, aims and target audiences for the ‘Scientific and Economic Foundations’ and ‘Policies’ reports, and identifying any critical research gaps to be filled</i> |  |
| 12.30 – 14.00 | <b>LUNCH</b>  |  |
| 14.00 – 14.30 | <b>Lessons learned from TEEB reports</b><br><i>Identifying the challenges and successes of developing the four TEEB reports from 2008-2010, and how similar thinking may (or may not) be applied to TEEBAgriFood</i>  |  |
| 14.30 – 15.00 | <b>STARTING WITH A STRAWMAN: an introduction to report wireframes</b><br><i>Presenting possible starting points for each report and the strategic thinking behind them</i>  |  |
| 15.00 – 16.15 | <b>FROM STRAWMAN TO STRUCTURE: ‘wireframe’ break-out groups</b><br><i>Discussing in small groups the pros/cons of different report structures for the ‘Foundations’ and ‘Policies’ reports</i>  |  |
| 16.15 – 17.00 | <b>FROM STRAWMAN TO STRUCTURE: plenary</b><br><i>Reporting back and coming to an agreement on basic report structures for the ‘Foundations’ and ‘Policies’ reports</i>  |  |
| 17.00 – 17.30 | <b>WRAP-UP</b>  |  |
| From 18.30    | <b>RECEPTION AT UNESCO BUILDING</b><br><i>Bar 7ème – 7, Place de Fontenoy</i>   |  |

Day 2 →

**DAY 2 – THE WRITING TEAMS**  
**TUESDAY 10 MAY**

|                      |   |   |
|----------------------|---|---|
| <b>09.00 – 09.30</b> | <b>Day 1 recap</b>  |   |
| <b>09.30 – 10.45</b> | <b>FROM STRUCTURE TO SECTIONS: chapter break-out groups</b><br><i>Discussing in small groups potential ways to organize each section into thematic chapters</i>   |   |
| <b>10.45 – 11.30</b> | <b>FROM STRUCTURE TO SECTIONS: plenary</b><br><i>Reporting back and coming to an agreement on how each section should be organized</i>  |   |
| <b>11.30 – 12.00</b> | <b>Managing an ‘open architecture’ writing process, and delivering to our values</b><br><i>A presentation on process management and technical coordination, and staying in line with the guiding principles of TEEB</i> |   |
| <b>12.00 – 13.00</b> | <b>LUNCH</b>  |   |
| <b>13.00 – 13.30</b> | <b>Coordinating Lead Authors (CLAs)</b><br><i>An open session to discuss project governance in general, and in particular the roles and responsibilities of CLAs, followed by Q&amp;A and recommendations</i>           |   |
| <b>13.30 – 14.30</b> | <b>Launch day 2017: a close look at delivery and timelines</b><br><i>Working backwards from report launch, brainstorming an achievable schedule and action plan for realizing the reports and other activities</i>      |   |
| <b>14.30 – 14.45</b> | <b>Closing remarks</b>  | - |
| <b>14.45 – 15.00</b> | <b>BREAK</b>  |   |
| <b>15.00 – 18.00</b> | <b>PROJECT STEERING COMMITTEE MEETING</b><br><i>2nd floor meeting room</i>  |   |